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## What makes a great Board Chair?

### **BOARD CHAIR ASSESSMENT INSTRUMENT**

How would the members of your board rate your performance on the items in this list?

<b>Performance</b>				<b>Our chair...</b>
1	2	3	4	Does a good job of keeping up-to date on information and issues concerning the board.
1	2	3	4	Ensures that he/she is well informed about the agenda prior to each meeting of the board.
1	2	3	4	Refrains from dominating discussion, or becoming excessively involved in articulating his/her viewpoint while chairing board meetings.
1	2	3	4	For the most part, remains impartial during the course of discussions in regular board meetings.
1	2	3	4	Ensures that he/she sets adequate time aside from his/her own schedule to perform the duties of chair.
1	2	3	4	Does a good job of moving meetings along at a reasonable pace.
1	2	3	4	Ensures that proper rules of procedure are followed for each public meeting of the board.
1	2	3	4	Ensures that all trustees are given an adequate opportunity to contribute to board discussions.
1	2	3	4	Ensures that the right of individuals to dissent is honoured during all meetings.

Performance				Our chair...
1	2	3	4	Does an effective job as spokesperson for the board to the public.
1	2	3	4	Communicates effectively with the media on matters relating to school system issues and directions.
1	2	3	4	Ensures that board meetings begin on time.
1	2	3	4	Does not allow board meetings to become excessively long.

*Adapted from:*

*[www.saskschoolboards.ca/educationservices/modules/Module\\_12\\_Better\\_Board\\_Chair.pdf](http://www.saskschoolboards.ca/educationservices/modules/Module_12_Better_Board_Chair.pdf)*